



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/815,894	03/23/2001	George Henry Hoffman	41556/04029

CONFIRMATION NO. 7883

## FORMALITIES LETTER



\*OC000000006106037\*

Andrew C. Greenberg  
Carlton Fields, P.A.  
P.O. Box 3239  
Tampa, FL 33601-3239

Date Mailed: 05/23/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 65.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

37/20/2001 AZERSON 1 00000010 09815894 65.00 DP  
24 70:205



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Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE



ONE HARBOUR PLACE  
777 S. HARBOUR ISLAND BOULEVARD  
TAMPA, FLORIDA 33602-5730

CARLTON FIELDS  
ATTORNEYS AT LAW

MAILING ADDRESS:  
P.O. BOX 3239, TAMPA, FL 33601-3239  
TEL (813) 223-7000 FAX (813) 229-4133

July 2, 2001

Box Missing Parts  
Commissioner for Patents  
Washington, DC 20231

CERTIFICATE OF MAILING

I hereby certify that this correspondence is being deposited with the United States Postal Service as First Class Mail in an envelope addressed to: Box Missing Parts, Commissioner for Patents, Washington, DC 20231 on July 2, 2001.

Signed:

Teresa Pastor

Re: Patent Application/Serial Number: 09/815,894  
Invention: SYSTEM, METHOD AND COMPUTER PROGRAM PRODUCT  
FOR AN OFFICE PRODUCTS SUPPLY CHAIN MANAGEMENT  
FRAMEWORK  
Inventor(s): George Harry Hoffman, et al.  
Our File No.: 41556/04029 (RSI1P041)

Dear Sir:

On behalf of our client, we are enclosing the following documents for filing in the above-referenced application:

1. Response to Notice to File Missing Parts of Nonprovisional Application;
2. Copy of Notice to File Missing Parts of Nonprovisional Application;
3. Declaration for patent application;
4. Complete Set of Substitute Drawings Conforming to Margin Requirements;
5. Power of Attorney; and
6. Our check in the amount of \$65.00;

The Commissioner is hereby authorized to charge any additional fees which may be required at any time during the prosecution of this application without specific authorization, or credit any overpayment to Deposit Account No. 03-0683. A duplicate of this letter is enclosed.

Also enclosed is a self-addressed postal card which we request that you return to this office indicating your receipt of the enclosed documents.

Very truly yours,

Andrew C. Greenberg

ACG/tlp  
Enclosures

cc: Debra G. Reece  
Chris S. Coutroulis, Esq. (w/o encl.)



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## IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

IN RE: Patent Application Serial No. 09/815,894  
APPLICANT: George Harry Hoffman, et al.  
TITLE: SYSTEM, METHOD AND COMPUTER PROGRAM PRODUCT FOR  
AN OFFICE PRODUCTS SUPPLY CHAIN MANAGEMENT  
FRAMEWORK  
FILING DATE: 3/23/01  
GROUP ART UNIT: 2161

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RESPONSE TO NOTICE TO FILE MISSING  
PARTS OF NONPROVISIONAL APPLICATION

BOX Missing Parts  
Commissioner for Patents  
Washington, DC 20231

Sir:

1. **Response.** The following Response to Notice to File Missing Parts of Nonprovisional Application is filed pursuant to 37 CFR §§ 1.53(f) and 1.85. In support thereof the Response includes the following:

2. **Fee.** Accompanying this Response is our check in the amount of \$65.00 in payment of the fee set forth in 37 CFR § 1.16. The Office is authorized to charge any additional fees for this Response to Deposit Account No. 03-0683. (Order No. 41556/04836 (RSI1P041)).

3. **Completion of Nonprovisional Application.** Pursuant to 37 CFR § 1.53(f), the attached Declaration conforming to 37 CFR § 1.63 is hereby submitted.

4. **Complete Set of Substitute Drawings Conforming to Margin Requirements.**  
We have made photoreductions and other adjustments to conform with the margin requirements. No changes to the drawings were made, therefore, within the meaning of 37 CFR § 1.16. We are advised by the Office therefore, that no statement of corrections are required pursuant to 37 CFR

Applicant: George Harry Hoffman, et al.

Serial No. 09/815,894

Title: SYSTEM, METHOD AND COMPUTER PROGRAM PRODUCT FOR  
AN OFFICE PRODUCTS SUPPLY CHAIN MANAGEMENT  
FRAMEWORK

Filed: 3/23/01

Group Art Unit: 2161

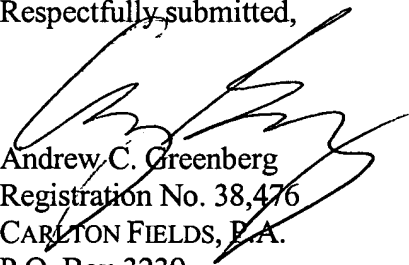
RESPONSE TO NOTICE TO FILE MISSING  
PARTS OF NONPROVISIONAL APPLICATION

Page No. 2

§ 1.16. Accordingly, a complete set of all drawings conforming to the margin requirements, but otherwise identical to those originally filed, is provided.

5. **Conclusion.** It is respectfully submitted that the captioned application is in condition for examination and allowance.

Respectfully submitted,

  
Andrew C. Greenberg  
Registration No. 38,476  
CARLTON FIELDS, P.A.  
P.O. Box 3239  
Tampa, FL 33601-3239  
(813) 223-7000  
Attorney for Assignee

CERTIFICATE OF MAILING

I hereby certify that this correspondence is being deposited with the United States Postal Service with sufficient postage as first class mail in an envelope addressed to BOX Missing Parts, Commissioner for Patents, Washington, DC 20231, on the date set forth below.

  
\_\_\_\_\_  
Andrew C. Greenberg, Attorney of Record

July 2, 2001

Date

cc: Debra G. Reece  
Chris S. Coutroulis